



SAMPLE 4-H Club Bylaws

(Club members should review and then approve of all Bylaws)



By-Laws of _____ 4-H Club

Name

The name of this organization shall be _____

Purpose

The purpose of this 4-H Club is to support the development of its members through club meetings, project work, demonstrations, fairs and other activities.

Policies

- The Club will meet regularly [once a month or a minimum of 6 times per year] to conduct business.
- Any major decision of the Club requires a 2/3 vote of the membership.

Membership

- Without regard to race, color, sex, disability, religion, age or national origin, any youth, age 5-18 as of September 1, of the current year may become a member of this Club.
- To become a member, a person must attend three meetings and know the 4-H pledge.

Officers, Elections and Duties

- The elected officers of this club shall be president, vice-president, secretary, treasurer and reporter.
- Officers shall be elected annually [in the month of September] and shall begin terms of office.
- An officer shall have been a member of the Club in good standing for three months prior to election.
- Officers shall not succeed themselves.
- There shall be a nominating committee of three members, the president and two appointed members, at least one month prior to the election.
- The nominating committee shall submit at least one nominee for each office at the last club meeting of the program year [August].
- Nominations from the floor shall follow the report of the nominating committee.
- Only those members who are eligible and willing shall be accepted as nominees.
- The appointed officers shall be historian, recreation leader and song leader.
- The executive committee shall appoint these officers in September.
- An appointed officer shall have been a member in good standing for three months prior to appointment.
- Officers shall perform duties set forth in the 4-H Officer Handbook.
- The vice-president shall succeed to the presidency if such vacancy occurs.
- Other vacancies shall be filled by a vote of the members at the next regular meeting or appointed by the executive committee.

Meetings will begin promptly at ____ on the _____ of each month.